

REPORT / RECOMMENDATION



To: Park Board

Agenda Item #: VI.B.

From: Susie Miller
Braemar Arena and Braemar Field General Manager

Action ☐

Discussion ☐

Date: May 12, 2015

Information ☒

Subject: Braemar City of Lakes Figure Skating Club and Edina Hockey Association
Memorandum of Understanding

Action Requested:

None. Information only.

Information / Background:

In 2013 Braemar Arena re-evaluated the priority use of the facility. At the time Braemar Arena was able to meet nearly 100% of ice rental needs for Braemar City of Lakes Figure Skating Club (BCLFSC), but was only able to meet less than 50% of the ice rental needs for the Edina Hockey Association (EHA).

At the July 16, 2013 council meeting staff recommended a priority use agreement which allocated ice to both groups based on participant residency. At that meeting the City Council directed staff to meet with BCLFSC and EHA to come up with an agreement for facility usage. Staff conducted three meetings with representatives of both organizations to attempt to come to an agreement about facility utilization and ice allocation. After no agreement was reached, staff recommended to City Council at their Aug. 5, 2013 meeting a scenario of ice utilization based on information learned at the previous meetings.

The City Council passed the following motion on Aug. 5, 2013 "159 hour reduction in 2013/2014 during prime season (Sept. 16 to March 15); 159 hour reduction in 2014/2015 during prime season (Sept. 16 to March 15), with staff directed to determine a process to evaluate future allocation of ice time to be recommended by the Park Board and adopted by the City Council, to be completed by the second City Council meeting in May of 2015".

Since 2013 Braemar Arena implemented the 159 hour reduction. Braemar City of Lakes Figure Skating Club did not need to purchase additional ice at other facilities during the past two seasons. Braemar Arena also added a seasonal fourth sheet of ice. This addition has increased Braemar Arena's ability to meet the ice needs of EHA to just over 60%. Both associations have been happy with the ice scheduling over the past two seasons.

Attached is a Memorandum of Understanding signed by both parties in agreement of the use of Braemar Arena. This agreement, while non-binding, shows support of both programs and the importance of Braemar Arena being their home facility.

This item is presented as information only and will also be presented as information only at the May 19, 2015 City Council meeting. Susie Miller, Braemar Arena and Braemar Field General Manager will be present at the Park Board meeting to answer any questions.

Attachment:
Memorandum of Understanding – BCLFSC and EHA

BRAEMAR ICE ARENA
MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), made and entered into this 7th day of May, 2015, is by and among the **City of Edina ("City")**, **Braemar City of Lakes Figure Skating Club ("BCLFSC")**, and the **Edina Hockey Association ("EHA")** (collectively "the Parties").

1. **Ice Rental BCLFSC.** Subject to the execution of annual ice rental agreements, BCLFSC may use the Braemar ice arena in accordance with the following schedule:

September 16, 2015 to March 15, 2016:

Monday 3:00 - 6:50 p.m.; Syncro 7:00 to 10:00 p.m.

Tuesday 3:00 - 6:10 p.m.

Wednesday 3:00 - 6:50 p.m.; Syncro 7:00 to 10:00 p.m.

Thursday 6:00 - 6:50 p.m.

Friday 3:00 - 4:30 p.m.

Saturday 7:00 - 10:20 a.m.

Sunday Syncro 2:40 - 7:40 p.m.

The City reserves the right to limit or change the BCLFSC's ice time for special events, including the Cake Eater, Invitational, Riemann, and the O'Connor tournament.

BCLFSC will use the East Arena with the exception of Monday-Friday during January and February when Tenant will use the South Arena. This will be reevaluated in April each year by EHA and BCLFSC. The switch of arenas each year in January and February will occur every year for the term of this MOU unless BCLFSC and EHA agree otherwise.

BCLFSC is guaranteed the same ice schedule and number of hours each year as they have during the 2015-2016 season. BCLFSC must turn back ice they do not want prior to November 1 each year. However, it is not a use it or lose it. For example, if BCLFSC gives up Monday ice for a year, they still have first rights to those times the following year, but not to exceed the time allotted in the 2015-2016 season.

2. **Ice Rental EHA.** EHA has the first right to schedule all other ice not used by BCLFSC and the Edina High School.

3. **Term.** The Term of this MOU is September 16, 2015 through March 15, 2020. The Parties will meet in April of each year to discuss the term of this MOU.

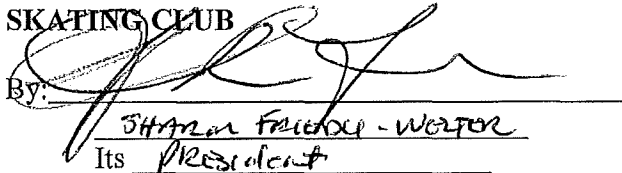
4. **Non-Binding.** This Memorandum of Understanding is an expression of intention and does not create a legally binding obligation upon the Parties. This Non-Binding Memorandum of Understanding is a guide to the preparation of a contract.

WITNESSETH, the parties hereto execute this MOU on the date and year first above written.

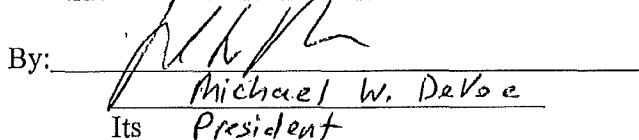
CITY OF EDINA

By: _____
Scott Neal, City Manager

**BRAEMAR CITY OF LAKES FIGURE
SKATING CLUB**

By:  _____
Its Sharon Frickou-Walter
President

EDINA HOCKEY ASSOCIATION

By:  _____
Its Michael W. DeVoe
President